

## **INSTRUCTIONS FOR COMPLETION OF THE AFFIDAVIT OF PAST PRACTICE IN FOREIGN JURISDICTION**

Applicants seeking admission by examination pursuant to the provisions of Rule 7, Sec. 7.01<sup>1</sup> of the Tennessee Supreme Court Rules are required to submit an affidavit demonstrating compliance with the “Active Practice of Law” requirements found in Rule 7, Section 7.01(b)(2) for applicants who received their legal education outside the United States (five of the eight years immediately preceding the application<sup>2</sup> in the foreign jurisdiction). The definition of “Active Practice of Law” is found in Rule 7, Sec. 5.01(c).

For the relevant time period, applicants must disclose all employment whether or not in the legal field, and provide the following information regarding each job in the Affidavit of Past Practice:

- the dates (by month, day and year) and location of all employment positions; and
- a description of all positions, including whether each employment position was full-time or part-time and, if part-time, the number of hours each week so engaged.

Dates of employment provided in the Affidavit of Past Practice should match the dates of employment provided in the NCBE Application for Background Investigation. The Affidavit of Past Practice must include a computation of the months engaged in the Active Practice of Law for each period of employment and a total time engaged in the Active Practice of Law for the eight years immediately preceding the Application. For purposes of Rule 7, Sec. 7.01(b)(2), Applicant’s active practice of law must be in a foreign jurisdiction in which applicant is licensed.

[Form follows]

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<sup>1</sup> Applicants who received legal education in a foreign jurisdiction who do not have a U.S. Juris doctorate Degree

<sup>2</sup> The filing date of any application for admission is the later of the date the application is submitted or payment of the application fee to the Board of Law Examiners.

**AFFIDAVIT OF PAST PRACTICE IN A FOREIGN JURISDICTION**

OF \_\_\_\_\_  
(Applicant Name)

State of \_\_\_\_\_

County of \_\_\_\_\_

**BEFORE ME**, the undersigned Notary, \_\_\_\_\_,  
on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared  
\_\_\_\_\_, known to me to be a credible person  
and of lawful age, who being by me first duly sworn, on Affiant's oath, deposes and says:

1. I submitted my application<sup>1</sup> for admission by examination score<sup>2</sup> on

\_\_\_\_\_.

***For all dates below, please list month, day and year.***

2. I have been employed in the legal field as follows:

- a. From the period of \_\_\_\_\_ to \_\_\_\_\_, for a total of \_\_\_\_\_  
months:

Name of Employer: \_\_\_\_\_

Location of Employer: \_\_\_\_\_

Full time     Part Time; if Part Time, number of hours per week: \_\_\_\_\_

[entry continued next page]

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<sup>1</sup> The date the application was submitted or the fee paid to the Tennessee Board of Law Examiners, whichever is later.

<sup>2</sup> Must be engaged in the Active Practice of Law for five of the seven years immediately preceding the application.

a. Description of Work:

b. From the period of \_\_\_\_\_ to \_\_\_\_\_, for a total of \_\_\_\_\_ months:

Name of Employer: \_\_\_\_\_

Location of Employer: \_\_\_\_\_

Full time  Part Time; if Part Time, number of hours per week: \_\_\_\_\_

b. Description of Work:

c. From the period of \_\_\_\_\_ to \_\_\_\_\_, for a total of \_\_\_\_\_ months:

Name of Employer: \_\_\_\_\_

Location of Employer: \_\_\_\_\_

Full time  Part Time; if Part Time, number of hours per week: \_\_\_\_\_

[entry continued next page]

c. Description of Work:

*Please attach additional employment in the legal field, as needed, to provide a complete listing of employment.*

3. *[If applicable]* After my employment in the legal field, I was employed from the period of \_\_\_\_\_ to \_\_\_\_\_ as follows:

Name of Employer and Description of non-law-related Work:

*Please attach additional employment in the non-legal field as needed.*

4. *[If applicable]* There are gaps in my legal employment due to unemployment during the following period(s):

Periods of Unemployment:

5. In the eight years preceding the date of my application, I have been engaged in the Active Practice of Law as set forth in Tenn. Sup. Ct. R. 7, Section 5.01(c) for a total of \_\_\_\_\_ months.

Respectfully submitted:

\_\_\_\_\_  
*Affiant Signature*

\_\_\_\_\_  
*Typed name of Affiant*

\_\_\_\_\_  
*Address of affiant, line 1*

\_\_\_\_\_  
*Address of affiant, line 2*

\_\_\_\_\_  
*City, State Zip*

\_\_\_\_\_  
*Sign this form in the presence of a Notary and, if in the United States, use the form below. If in a foreign jurisdiction other than Canada, the document must be notarized at an American Consulate or an Apostille is required. Canadian notarial certificates are permitted. All documents must be in English.*

State of \_\_\_\_\_)

County of \_\_\_\_\_)

**Subscribed and sworn to before me this** (Notary seal)

\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_.